

EXPRESSIONS OF INTEREST

## NEW ZEALAND MINING BOARD OF EXAMINERS' PANELS OF EXAMINERS MEMBERS REQUIRED

Expressions of interest are sought from suitably qualified and experienced people for appointment as an examination panel member for extractive industries' certificates of competence (CoCs). Panel members are appointed by the New Zealand Mining Board of Examiners.

New competency requirements for safety-critical roles in mining and quarrying came into force on 1 January 2015. The requirements are prescribed by WorkSafe New Zealand and are set out in the New Zealand Gazette Issue 153. These require applicants for most CoCs to undertake an examination by a panel of examiners.

Training for the role will be provided by WorkSafe New Zealand.

### PANELS' PURPOSE

The purpose of the panels is to undertake assessments of competence and make recommendations to the Board on the competence of CoC applicants.

The panels will operate in regional locations yet to be determined.

The Board will decide if a CoC is awarded.

Panel members will be expected to:

- > Conduct oral (or other) examinations based on the required CoC competencies.
- > Assess applicants based on assessment guidelines.
- > Rigorously and fairly determine an applicant's knowledge of good extractives industry practice.
- > Rigorously and fairly determine an applicant's knowledge of good health, safety and well-being practices.
- > Participate if required, in setting examination scenarios and questions and in developing model answers.
- > Provide feedback when required through formal reviews of assessment outcomes.
- > Act with professionalism, integrity and confidentiality.

### QUALIFICATIONS AND EXPERIENCE

Panel members must have:

- > Extensive applied industry experience, which must be current, preferably in more than one of the areas covered by CoCs. (Preference will be given to members who are currently employed as a manager within the extractives industry.)

- > Hold the relevant CoC and preferably a higher qualification.
- > Demonstrate understanding of work, health and safety legislation, codes and guidelines within the New Zealand industry.
- > Excellent communication and interpersonal skills.
- > Ability to prioritise workload and meet strict deadlines.
- > Understanding of, and preferably experience in, conducting assessments.

Members must satisfy the Board that they are a *fit and proper person* to undertake the role.

#### **APPLYING**

Enquiries and expressions of interest will be treated in confidence. A register of suitable people will be established and will be used to form panels.

Information about the Board and CoCs can be found on WorkSafe's website.

**Deadline: 5pm, Friday 24 April 2015.**

Email your CV, completed fit and proper person form and a short cover letter addressing your capability and capacity to meet the requirements of the role, focusing on your relevant qualifications, skills and experience to:

[Boe\\_secretariat@worksafe.govt.nz](mailto:Boe_secretariat@worksafe.govt.nz) or

New Zealand Mining Board of Examiners  
WorkSafe New Zealand  
PO Box 165  
Wellington 6015

Any inquiries should be forwarded to the Secretariat email.