

Maximising your return on investment for training

A training and supervision workshop forum

Outcome:

Equipping decision makers with tools and knowledge to achieving best practice training and supervision for the Extractives Industry

Scope:

The extractives industry encompasses Workers in the Mining, Alluvial and Quarrying and Tunnelling industries. People working in this industry include plant operators, ventilation, mechanical and electrical specialists, those in leadership roles such as first line managers, supervisors, Quarry and Mine Managers and Site Senior Executives.

This forum discusses the variability and quality of training across New Zealand and highlights what good training looks like and how it is good for business.

Training courses include the prescribed extractive industry courses such as Quarry Managers Certificates, Site Senior Executive, Tunnel Managers and courses that are completed in support of operations such as confined space entry, working at height, gas detection and first aid.

Audience:

- Training Managers
- Health and Safety Managers
- Extractive Industry business owners and operators (Mine and Quarry Operators) including small operators.
- New Zealand Tunnelling society and Tunnelling Operators
- Training providers
- Tutors
- MITO
- NZQA
- Etu Union
- Other industries – Forestry, Civil Contracting, Rural Contractors

Proposed topics and presenters:

- Trainer accreditation
- Complaints and review process
- Literacy and numeracy in New Zealand
- Examples of industry / workplace best practice for delivering training and supervision

- Learning for Workers when English is a second language
- Learning needs for our diverse and multicultural workforce
- Coaching and Mentoring
- On the job competency assessment Learning styles (visual, verbal, kinaesthetic, aural, logical, social, solitary)
- What is special about Adult learners
- External courses – selecting training providers, how to select and validate
- Preparing and supporting staff for courses and ensuring the knowledge learnt is applied
- Regulatory requirements for training and key lessons
- Skills gap – how to identify a skills gap between current level of knowledge and skills and what your business needs are (Analysis, training matrix tool)
- First line Management

Continuing Professional Development

Workshop will count for Continuing Professional Development Formal Learning

Duration

One day, 0900hrs to 1700hrs

Proposed Date and Venue location

Friday 23rd March 2018. Conference and Function Centre Palmerston North. Palmerston North Airport has direct flights from Christchurch, Wellington, Hamilton and Auckland. This regional location enables local Quarry Operators to attend. Drive time from Napier (2 hours 20mins), Wanganui (1 hour 20mins) New Plymouth (3 hours), Martinborough (1hour 50 mins), Taupo (3hours)

Proposed audience numbers – 100 pers

Proposed marketing campaign –

- Website WorkSafe New Zealand, IOQ, AQA, and MinEx databases
- Direct mail to WorkSafe New Zealand, IOQ, AQA, and MinEx databases.