

Continuing professional development alternative evidence

Attach this form and associated evidence to your CPD logbook when submitting a renewal application or submit to the Board's Secretariat at any time for review.

Email: BoE_Secretariat@worksafe.govt.nz Phone: 04 901 4980

Use this form when all reasonable steps have been taken to obtain evidence for an attended or completed continuing professional development (CPD) activity and the certificate of competence (CoC) holder has no evidence or the evidence is insufficient or inappropriate.

Some examples of alternative evidence:

- receipts for flights
- taxi chits
- copy of a presentation
- copy of a flyer
- photo of a technical article you read

- photo of you at the CPD activity
- signed declaration from an appropriate person that you attended or completed the CPD activity. An appropriate person could be a fellow participant or an employer/manger.

Copies of all alternative evidence must be provided with this form. You can provide more than one piece of alternative evidence to provide a stronger case such as a photo and a signed declaration from an appropriate person.

Fill in the sections below with a description of the circumstances, the steps you have taken to obtain evidence, and the details of what alternative evidence you are providing. This will be reviewed by the New Zealand Mining Board of Examiners. You will be advised of their decision in due course.

Name:

Email:

Phone:

CPD entry number:

CPD activity type and provider:

Please provide a description of the reason(s) you have been unable to obtain evidence for the CPD activity:

Please provide a description of the reasonable steps you have taken to obtain the required evidence:

Please provide a description of the alternative evidence that is attached to this form: