



48TH ANNUAL GENERAL MEETING of THE INSTITUTE OF QUARRYING NEW ZEALAND INC

held in the ASB Theatre Marlborough, Blenheim at
2.30pm on Wednesday 13th July 2016.

The 2016 IOQ Annual General Meeting opened at 2.30 pm.

1. Welcome:

President Les Ward welcomed all attendees to this year's AGM.

2. Present:

Les Ward [Chair], Vice President Peter Morgan, plus 65 attendees [list attached] and Petrina Torstonsen taking Minutes.

3. Apologies:

Andy Loader, Graham McClymont, Brian McNulty, Ray Haley, George Cunningham, Matthew Webster

4. Condolences:

A moment of silence was called for the passing of members during the year. These included:
Mervyn Leach, Paul Connor.

5. Minutes of Previous AGM:

Minutes of 47th AGM held in Hamilton on 15th July 2015 were in the Annual Report.

B Bouzaid/G Kelcher: Moved that the Minutes of the 47th AGM be accepted as a true and correct recordCarried.

6. Matters Arising:

There were no matters arising.

7. President's Report:

The President's report is printed in the Annual Report and has been taken as read. Les Ward read out the highlights and thanked all Executive members and all those who have supported him in his first term as President.

G Kelcher/G Laing: Moved that the President's Report be accepted..... Carried.

8. Financial Accounts 2015:

Les confirmed the financial accounts for the year ended 31 December 2015 are presented in the Annual report. Petrina Torstonsen (IOQ NZ National Secretary/Treasurer) confirmed the accounts had been reviewed and signed off by the auditors. The "unaudited" stamp displayed on the accounts is shown when there is a review and the "Ashton Wheelans" stamp will appear on an audit round.

B Bouzaid/M Higgins: Moved that the IOQ NZ Audited 2015 Financial Accounts be adopted.....Carried.

The audited, approved and signed Quarry NZ conference accounts were also presented in the Annual report.

M Higgins/T Hunter: Moved that the Joint Audited 2015 Financial Accounts be adopted.....Carried.

9. Secretary/Treasurer Report:

This report was taken as read. The Secretary commented on highlights.

10. Increase in Membership Fees

Les Ward advised there is a proposal to increase membership fees for 2017 by approximately 2.5% (rounded up) with the exception of Fellow.

Proposed fees for 2017 as follows:

Fee Structure	2016	2017
Student	\$58.00	\$59.00
* Associate	\$170.00	\$174.00
* Member	\$151.00	\$155.00
*Technical	\$151.00	\$155.00
* Fellow	\$166.00	\$166.00
Honorary Fellow	no fee	no fee
Retired (no voting rights)	\$58.00	\$59.00
* Joining fee	\$38.00	\$39.00

Steve Ellis questioned why the fees keep increasing. Les confirmed the 2.5% annual increase was approved by the Executive Board in 2009 to ensure large increases were not being imposed on members.

B Bouzaid/A Robertson Moved to increase membership fees for the 2017 Financial Year as per schedule above.

11. Website report:

Murray Discombe provided an overview of the website.

- 39,000 visits to website last year
- 5,000 visits in July prior to conference
- Top searches included CPD, Work Safe, conferences, CPD programmes, Membership.

Murray confirmed that webinars are proving to be very popular to attain CPD hours. Any course on offer will be distributed to our IOQ NZ members upon receiving the relevant information. We do not promote one trainer over another.

In future, an IOQ NZ calendar will be made available on the website and will display upcoming dates for courses and webinars as well as branch meetings etc.

12. Branch reports:

These reports were taken as read.

13. QuarryNZ Conference 2017 Auckland

A promotional video for the Auckland Conference is to be presented on the Awards night (Friday).

14. Election of Officers

The following nominations have been received:

Representative from the South Island [2 year term]:

- Gavin Parker - Proposed by Les Ward, and Peter Morgan.

No other nominations received.

Result: Gavin Parker appointed as representative from the South Island (2 year term).

Representative from the North Island and from the floor [2 year term]:

A number of nominations were put forward for the North Island representative and from the floor. It was agreed to vote on all four nominees for the two positions available. The nominations were as follows:

- Neil Cates – Proposed by Dean Torstonsen, Seconded by Selwyn Dodd
- Darcy Maddern – Proposed by: Gordon Laing, Seconded: Dean Torstonsen
- Shayne Elliot – Proposed by Andrew Dronjak, Seconded by Chris Edmonds
- Mike James – Proposed by Andrew Robertson, Seconded by Tony Andrews

Given there was no differentiation between the two positions available ie. North Island and the floor – the following has been assigned. The results are as follows:

Representative from the North Island [2 year term]:

Result: Neil Cates is appointed as representative from the North Island (2 year term).

Representative from floor [2 year term]:

Result: Darcy Maddern is appointed as representative from the Floor (2 year term).

Les called for a proposer and seconder to destroy the ballot papers. **Proposed by:** Andrew Robertson/George Kelcher.

15. General Business:

15 (a) IOQ NZ (Inc.) Youth Programme

Les Ward outlined the IOQ NZ (Inc.) youth programme that will be launched at this year's Quarry NZ Blenheim conference. The IOQ NZ (Inc.) is aware there is a need to promote and support young members as they move through their careers within the extractive industry. The purpose of this initiative is to identify individuals who demonstrate the qualities and commitment to become a future leader within the extractive sector, by providing a platform for them to gain experience and establish relationships that will assist them through their development. The Youth Programme will enable a selected recipient to receive a complementary 12 month membership with the IOQ NZ (Inc.) and complementary registration fees to attend a Quarry NZ conference.

15 (b) Ratification of the Code of Professional Conduct

Les Ward confirmed that the IOQ NZ (Inc.) Executive have developed a "Code of Professional Conduct" for its members that will provide some guidance on professional responsibility. This brings IOQ NZ (Inc.) into line with IQ UK & IQA.

Ratification of this "Code of Professional Conduct" was to be sought at the 2016 AGM. A copy of the proposed "Code of Professional Conduct" was attached to the 2016 AGM notice.

George queried what would happen if somebody did not adhere to the code of conduct. Gordon confirmed they could be removed as a member under IOQNZ rules. Tim Kennedy confirmed there would still be a process whereby remediation could be undertaken.

B Bouzaid/G Hartley: Moved that the Code of Professional Conduct be ratified. There were no objections and the motion was passed unanimously. Carried.

15 (c) Other General Business

Tim Kennedy wished to thank the IOQ and AQA for listening to his concerns at their meeting in May however there are still issues with some unit standards being unavailable and under review.

Andrew Robertson confirmed that assessments and unit standards are more geared towards mining rather than quarrying and are not fit for purpose. They need to be more relevant.

Gavin Hartley expressed concern that some people will not meet their CPD hours by the end of the year. Les Ward confirmed that IOQ NZ have spoken with Mark Pizey regarding these concerns. Steve Ellis confirmed there is no direction from Work Safe on this however if CoC holders do not make any attempt in the 12 months –it is unlikely they will be looked upon favourably. Mark Pizey clarified that there will be no sympathy to those who do not attempt to complete the CPD hours. Mark confirmed 5% will be audited.

Gavin Hartley thanked Russell Vickers for his very kind donation received recently for the ladies' corsages.

Gavin Hartley also congratulated Petrina Torstonsen (IOQ NZ Secretary/Treasurer) on the informative newsletters that have been sent out.

There being no further business the 2016 Annual General Meeting closed at 3.50pm.

Signed:

President:

Vice President:

Date:

List of Attendees:

1. Selwyn Dodd
2. Alan Grigsby
3. Matthew Smith
4. Neil Cates
5. Janet Lane
6. David O’Kane
7. Shayne Elliott
8. Malcolm Vince
9. Chris Edmonds
10. Chris McNaught
11. Rachael McNaught
12. Trevor Tamblyn
13. James West
14. Murray Discombe
15. John Mitas (IQA)
16. Nevil McKinley
17. Mark Cameron
18. Nathan Gibbons
19. George Kelcher
20. Bruce Taylor
21. Phil Boulton
22. Brian Roche
23. Trevor McLaughlin
24. Brian Bouzaid
25. Craig Payne
26. Gordon Laing
27. Dean Torstonson
28. Paul Mollart
29. David Morgan
30. Andrew Dronjak
31. Dudley Clemens
32. John Dobson

33. Daniel Fenton
34. Stephen Salmon
35. Gavin Hartley
36. Gavin Parker
37. Darcy Maddern
38. Shane Picard
39. John Quayle
40. Steve Ellis
41. Shawn McLean
42. Mike Higgins
43. Shane Toto
44. Andrea Cave
45. Tony Hunter
46. Jayden Ellis
47. R Mahan
48. Robert Webster
49. Tim Kennedy
50. Lex Robb
51. Mark Campbell
52. Gordon Skeggs
53. Graham Leach
54. Russell Vickers
55. Brendon Burns
56. Mike Chilton
57. Andrew Robertson
58. Oz Harvey
59. Ross McKinnel
60. Warwick Leach
61. Ian Rodger
62. Mike James
63. Neil McKay
64. Maria Baker
65. Jason Wenham